



Use for Commercial Members

Fax: 866-987-4161

Residential Treatment for Behavioral Health

(Not to be used for substance use or eating disorders – please see separate request form)

AUTHORIZATION REQUEST

Submission of this form is only a request for services and does not guarantee approval. Incomplete forms may delay processing. All NC Providers must provide their 5-digit Blue Cross Blue Shield of North Carolina (Blue Cross NC) provider ID# below.

Date of Request	Patient Name	Patient Blue Cross NC Member ID number	Patient Date of Birth

Facility UR/DC Planner Contact	Phone #	Fax #

Admitting/Ordering Provider Information		Facility Information	
Provider Name		Facility Name	
Provider #, Tax ID # or NPI		Facility PPN#, Tax ID # or NPI	
Street, Bldg., Suite #		Street, Bldg., Suite #	
City/State/Zip code		City/State/Zip code	
Phone #		Phone #	
Fax #		Fax #	

Current DX – Please list ICD-10 codes(s), Diagnosis Name, Specifier (if applicable)

ICD-10 Code		DX Name		Specifier	
ICD-10 Code		DX Name		Specifier	
ICD-10 Code		DX Name		Specifier	

PLEASE SUBMIT COPY OF CURRENT LICENSURE FOR REVIEW WITH INITIAL REQUEST

** For Initial Authorization Requests Only ** Approval must be obtained in advance of admission – failure to do so may result in reimbursement denial Please send in current clinical records (must include serial vital signs and withdrawal scale scores from prior 72 hours) AND treatment plans AND complete Discharge Summary upon discharge from treatment center.			
Requested auth start date		Anticipated Length of Stay	
Is the patient currently in the Inpatient Setting?	<input type="checkbox"/> YES Inpatient Facility Name: <input type="text"/> <input type="checkbox"/> NO Patient Current Location: <input type="text"/>		
Acuity Assessment	Does the patient currently require, or is the patient anticipated to require physical restraint or seclusion? <input type="checkbox"/> YES <input type="checkbox"/> NO Does the patient require around-the-clock medical or nursing monitoring for treatment of withdrawal or other medical conditions? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, are intensive treatment and resources of an inpatient hospital anticipated? <input type="checkbox"/> YES <input type="checkbox"/> NO		

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Pertinent Medical History (active co-occurring medical conditions)																																																																				
Current Medications (dosages, duration)	<input type="checkbox"/> Please indicate if including as a separate attachment if necessary. <hr/> <hr/> <hr/>																																																																			
Current psychological therapy (type, frequency, duration)	<hr/> <hr/> <hr/> <hr/>																																																																			
Treatment History	<p style="color: red; font-weight: bold;">Please provide details related to prior treatment history and response, including service category type (i.e., Inpatient, Residential Treatment, Partial Hospitalization, Intensive Outpatient Program, regular outpatient therapy).</p> <p><input type="checkbox"/> Please indicate if including as a separate attachment if necessary.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="width: 25%;">Service Category</th> <th style="width: 25%;">Dates</th> <th style="width: 25%;">Reason for Admission</th> <th style="width: 25%;">Response</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p style="color: red; font-weight: bold;">Please list psychopharmacologic agents that member has been prescribed and trialed</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Drug</th> <th style="width: 20%;">Drug Class</th> <th style="width: 20%;">Length of Trial/Start and End Dates</th> <th style="width: 20%;">Max Dose</th> <th style="width: 20%;">Member Response</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Service Category	Dates	Reason for Admission	Response																													Drug	Drug Class	Length of Trial/Start and End Dates	Max Dose	Member Response																														
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<p>Assessment of patient risk or severity of substance-related disorder</p>	<p><input type="checkbox"/> Imminent danger to SELF – includes details of current thoughts/actions for suicide attempt and/or self-harm; current intent, plans, and/or means for suicide attempt or self-harm; current risk factors for completing suicide attempt and/or self-harm; _____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> Imminent danger to OTHERS – include details of current thoughts/actions for harm to others; current intent, plans, and/or means for harm to others; current risk factors for completing harm to others; and if applicable, dates, summary and contributing factors for prior acts of harm to others: _____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> Inability to care for self – include description of missed work/school obligations; inability to attend to activities of daily living; changes in weight, hygiene; etc.: _____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> Support assessment – include resources and relationships available at home and within social networks, and coping skills necessary to achieve recovery: _____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> Evidence for why outpatient treatment (partial hospitalization, intensive outpatient, or regular outpatient) is not a sufficient or safe alternative to residential treatment center care: _____</p> <p>_____</p> <p>_____</p>
<p>Behavioral health disorder is present and appropriate for residential care: please check all applicable reasons and document clinical findings</p>	<p><input type="checkbox"/> Psychiatric, substance use, or other co-occurring conditions (include descriptions of severity):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> Severe dysfunction in daily living (including self-care assessment and functional status in the home, school/work and social settings): _____</p> <p>_____</p> <p>_____</p> <p>_____</p>

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Current Treatment Goals	Documentation should include the proposed treatment plan interventions and goals; rationale/benefits of residential level of care versus a less intensive level of care (i.e. outpatient treatment); and expected patient participation and adherence: _____ _____ _____ _____
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Anticipated Discharge Plan and Needs	_____ _____ _____ _____
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An URGENT review of services may be requested when, in the opinion of a practitioner with knowledge of the member's medical or behavioral condition, believes application of the timeframe for making routine or nonlife - threatening care determinations could seriously jeopardize the life, health or safety of the member or others.

Does the overseeing physician consider this an URGENT request? YES NO

If YES is selected, please include rationale of member's current condition, requiring URGENT review: _____

Residential Treatment Center Licensure Information to be completed for Out-of-Network Facilities	
<ul style="list-style-type: none"> ▪ An RTC is considered out-of-network if not specifically participating with Blue Cross NC OR if the RTC is not participating with the Host state's Blue Card network. ▪ If these criteria are not met, there is no available RTC benefit. ▪ PLEASE SUBMIT COPY OF CURRENT LICENSURE FOR REVIEW 	
Is your facility operational 24 hours per day, 7 days per week (24/7)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your licensure require clinical staff to be present 24/7?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your licensure require clinical staff during day hours but on call during sleep hours?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your facility accredited?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a copy of your facility State License and Accreditation to submit and attach with this request?	<input type="checkbox"/> Yes <input type="checkbox"/> No

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By signing below, I certify that I have appropriate authority to request prior authorization and certification for the item(s) indicated on this request and that the patient's medical records accurately reflect the information provided. I understand that Blue Cross NC may request medical records for this patient at any time to verify this information. I further understand that if Blue Cross NC determines this information is not reflected in the patient's medical records, Blue Cross NC may request a refund of any payments made and/or pursue any other remedies available. Finally, I certify that I've completed this form in its entirety and I understand that an incomplete form may delay processing.

Signature: _____ Date: _____

Fax this form with required documentation to Blue Cross NC Commercial Behavioral Health @ 866-987-4161.

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